

HVAC Program Overview

Commercial Standard Offer Program: Offers incentives to participating Project Sponsors, such as contractors, national or local companies that provide energy-related products (e.g., HVAC), for the installation of high energy efficiency HVAC Measures served by SWEPCO Texas.

SWEPCO enters into agreements with Project Sponsors for the installation of qualifying energy efficiency measures that result in a reduction of peak demand (kW) and energy savings (kWh).

Incentive payments to Project Sponsors are based solely on the savings yielded through the installation of qualifying energy efficiency measures. Project Sponsors use the incentive payment to offset the cost of a measure to end-use customer. Incentives are paid directly to the Project Sponsor.

How to Participate:

Enrollment for contractors is simple via the following steps:

1. Review applicable Program Manuals and Program Agreements on the [program website](#).
2. Register and enroll to participate in our program tracking database, [P3](#).
3. Provide a brief statement of capabilities and experience, a list of references, marketing materials*, copies of up-to-date training certificates or licenses**, and a certificate of insurance provided by your insurance agent. Please review Program Manual for insurance guidelines.
4. List the name of a subcontractor, if applicable.
5. Submit application.
6. SWEPCO will fully review each enrollment application and notify contractor on the status of their application. **Note: If you are already enrolled into the Commercial Standard Offer Program, there is no need to re-enroll for this program.**

*Marketing materials must be approved by SWEPCO prior to use.

**Current TDLR license required for all HVAC installers.

Customer Eligibility Information:

Commercial customers of SWEPCO are eligible to have qualifying equipment installed in their facilities as part of the Program. Eligible customers shall be identified by the Electric Service Identifier (ESI ID) numbers on their SWEPCO bill or by the meter number located on the premise. Customer ESI ID's begin with 101769896.

Eligible Commercial Facilities:

Any entity that plans to install eligible HVAC measures at a facility with non-residential electricity distribution service provided by SWEPCO, are paying into the EECRF fund and Billed Demand for the preceding 12 months is below 100 kW are eligible to participate in the CSOP Small Commercial HVAC Program.

Maximum incentive per unit is \$2,000; Maximum incentive per facility (multiple units) is \$2,500

Project Sponsor Limits and Funding

2023 Program Funding	\$50,000
2023 Sponsor Limit	\$20,000

The annual limit is not a guaranteed amount reserved for or paid to each Project Sponsor. It is the responsibility of the Project Sponsor to monitor the overall program budget and their company limit to determine if there are ample funds before implementing installations.

Limits may be waived or adjusted if SWEPCO determines that such limits would prevent it from achieving its energy efficiency goal.

No approved contractor has unconditional entitlement or preferential rights to any incentive funds. Funds will be taken out of the program budget upon the submission of a project. Please note that when funds reach zero in the program, there is no guarantee that SWEPCO will be able to pay the incentives on non-submitted projects.

Required Documentation

The required documentation will be uploaded into P3. Missing or partial documentation may subject the project to be delayed for payment or total non-payment. It is up to the Contractor or Project Sponsor to provide all documentation requirements.

- MA/PS and Customer Agreement Form
- Field Data Collection Sheet
- Customer Acknowledgement Form
- Photos of both inside and outside units—both existing and new equipment
- Photos of old and new nameplates of both inside and outside units
- AHRI Certificates of new equipment
- Copies of invoices for new equipment that show model numbers of the equipment bought for the project and how many units that were procured for the project